



## Meeting Minutes Nevada Resilience Advisory Committee

<b>Attendance</b>		<b>DATE</b>	Tuesday, October 22, 2024			
		<b>TIME</b>	9:00 AM			
		<b>METHOD</b>	Zoom			
		<b>RECORDER</b>	Loren Borst			
<b>Appointed Voting Member Attendance</b>						
<b>Member Name</b>	<b>Present</b>	<b>Member Name</b>	<b>Present</b>	<b>Member Name</b>	<b>Present</b>	
Sharon Luce – Acting Chair	X	COL. Kyle Cerfoglio		Adam Miller	X	
Billy Samuels – Vice Chair	X	Joe Colacurcio		Tennille Pereira		
Taylor Allison	X	Bob Dehnhardt	X	Matthew Petersen		
Andy Ancho	X	Kelly Echeverria	X	Ken Quiner		
Jayson Andrus	X	Andrea Esp		Misty Robinson	X	
Roy Anderson		Jeanne Freeman	X	Bill Savran		
Travis Anderson		Eric Holt	X	Cary Underwood		
Jon Bakkedahl	X	Timothy Hill		Donielle (DT) Allen	X	
Noah Boyer	X	Chris Lake	X			
Lee Cabaniss	X	Carolyn Levering	X			
James Chrisley		Rachel Marchetti				
Diana Clarkson	X	Desiree Mattice				
COL. Brett Compston	X					
<b>Appointed Non-Voting Member Attendance</b>						
Bunny Bishop	X	Melissa Friend	X	Kimberly Palma-Ortega	X	
Heather Lafferty	X	Selby Marks	X			
<b>Legal/Administrative Support Attendance</b>						
<b>Representative</b>			<b>Entity</b>		<b>Present</b>	
Samantha Ladich – Senior Deputy Attorney General			Office of the Nevada Attorney General		X	
Loren Borst – Administrative Assistant			Nevada Division of Emergency Management		X	

**1. Call to Order and Roll Call**

Acting Chair Sharon Luce, State Administrative Agent (SAA) called the meeting to order at 1:00 p.m.

Loren Borst performed the roll call. A quorum was established for the meeting.

**2. Public Comment**

Acting Chair Sharon Luce opened the first period of public comment.

There was no public comment.

**3. Approval of Minutes**

Acting Chair, Sharon Luce explained that because there are new staff members, the Committee would go through the meeting minutes one by one so as to capture notes accurately. Acting Chair Luce opened the floor for discussion regarding the May 23, 2024, meeting minutes.

Jeanne Freeman noted in excess of 20 errors needing correction in the May 23, 2024, meeting minutes.

Noah Boyer also noted a needed correction.

The May 23, 2024, meeting minutes were tabled until the next meeting so that corrections could be made.

Billy Samuels questioned whether or not the July minutes could be approved given that the May minutes were tabled and that both sets of meeting minutes fell under the same agenda item.

Samantha Ladich confirmed that the July meeting minutes could be approved because each the May meeting minutes and the July meeting minutes were taken separately.

Jeanne Freeman noted one correction needed on the July 23, 2024, meeting minutes.

Acting Chair Sharon Luce asked for a motion on the July 23, 2024, meeting minutes.

Col. Brett Compston moved to adopt the July 23, 2024, meeting minutes.

Jeanne Freeman seconded the motion to approve the July 23, 2024, meeting minutes.

All others were in favor with no opposition. Motion passed.

**4. Grant Status Report**

Suz Coyote, DEM/HS presented the quarterly grant status report for the period ending June 30, 2024. Ms. Coyote indicated that the report is attached in the meeting materials, and includes the list of sub-awards for the EMPG, HSGP, and NSGP programs. Ms. Coyote further indicated that the federal reporting narratives, which provide programmatic updates, for the HSGP and Non-profit security grant program are attached. Ms. Coyote added that the EPWG Drawdown Progress Dashboard follows with current balances for the EPWG grant for the eligible counties within that group. Next Ms. Coyote informed the committee of the attached status report of

open FEMA disaster grants, as well as the HMGP grant status report. Ms. Coyote indicated that FEMA issued grant awards for FY'24 EMPG, HSGP, and NSGP at the end of September. Ms. Coyote explained that DEM is finalizing the language for the grant awards and updated procurement policy, and will issue subgrant awards before the 45-day passthrough date of November 17, 2024. Ms. Coyote informed the Committee that the NOFO for the NSGP grant is expected on October 28, with the application being released soon after. Ms. Coyote noted that the key changes include raising the individual project cap, expanding eligibility to include consortia as eligible sub-recipients in which multiple nonprofits may apply, and the ability for states and territories to retain an additional 2 percent to conduct technical assistance and outreach in addition to the 5 percent already allowed for management and administrative costs. Ms. Coyote explained that bulletins will be distributed through the DEM/HS listserv, and interested nonprofits have questions or need assistance, they should email [dhsgrants@dem.nv.gov](mailto:dhsgrants@dem.nv.gov). Ms. Coyote next discussed the State and Local Cybersecurity grant, noting that the application for FY'24 will be open until November 1. Ms. Coyote explained that Nevada meets criteria to waive the 30 percent local cost share, indicated that DEM/HS will request this, and noted that DEM/HS has been approved twice already in the past. Ms. Coyote informed the committee that cybersecurity training, exercises, and hiring contractors for cybersecurity planning are all eligible activities under the SLCGP. Ms. Coyote concluded by informing the Committee that DEM/HS will be hosting a technical assistance session on Monday, October 28, from 11 to 11:30 am, and that there is link in the bulletin that went out on the listserv the previous day.

Jon Bakkedahl asked when the report was run.

Suz Coyote indicated that the report is as of June 30.

Jeanne Freeman indicated that there is a lot of money on the SHSP back as far as 2020 that has not been spent or de-obligated and asked for some context as to why, or if that money would be spent.

Suz Coyote explained that the quarter in question is the one before the end of the period of performance, and that a lot of activity happens in the last quarter or two of the grants. As such, Ms. Coyote indicated that the likelihood is that a lot of that money has either been re-obligated or will be spent down prior to the end of the final quarter of the grant period.

## **5. Event Planning Efforts**

Chief Billy Samuels presented events coming up in Las Vegas. Vice Chair Samuels discussed the fact that the multi-agency coordination center will not be activated but will be monitoring the upcoming elections. Vice Chair Samuels explained that all jurisdictions will be handling their own elections, but reiterated that the multi-agency coordination center will be monitored and should anything happen, at that time will be activated. Chief Samuels explained that a policy group has been started with all regions and emergency managers throughout the valley in order to be able to have quick-push messaging and to jump on a quick call should anything occur on that evening. Chief Samuels noted that for New Year's Eve, the same process will be followed as every year. Chief Samuels next discussed other upcoming events, such as: PBR from 10/18 through 10/20; the Las Vegas Marathon on 11/3; fan experience going through the boulevard during F1 on 11/21

and 11/22; and the Neon Downtown Concert series in Las Vegas. Vice Chair Samuels explained that the Event Week Operation Center (EWOC) will be Monday through Sunday the week of November 18, and will be staffed 24 hours a day. Chief Samuels further indicated that the multi-agency coordination will run the 21st and 22nd from 1400 to 0200, and on the 23rd from 1600 to 0400, due to the fact that the Formula One race has started their hours a bit earlier Thursday and Friday but are keeping the same hours on race night itself.

Melissa Friend informed the Committee that the Nevada Operations Center has maintained the stature of a multi-event support plan that will be used as a guide to help support local jurisdictions and state throughout all the events mentioned by Chief Samuels, as well as for the Nevada Day Parade. Ms. Friend indicated that the plan is currently running through the inauguration on January 21. Ms. Friend concluded by noting that after every individual event, a hot wash will be done internally so as to adjust the plan as needed.

**6. Davis Fire Preliminary Executive Summary**

Acting Chair Sharon Luce presented state agency highlights of the Davis Fire. Acting Chair Luce informed the Committee that the Nevada Division of Forestry lessons learned were included with the meeting materials. In addition, Acting Chair Luce indicated that a preliminary executive summary of all of the different state agencies involved in the effort was drafted. Acting Chair Luce informed the Commission that the Davis Fire began on Saturday, September 7, 2024, in Washoe Valley near Mount Rose, and that the cause is still under investigation. Acting Chair Luce noted that Truckee Meadows Fire Protection District established unified command and coordinated fire resources with the Nevada Division of Forestry, US Forest Services, and the Bureau of Land Management. Acting Chair Luce explained that an incident management team, Southwest Team 1, assumed control of the fire from 9/9 through 9/18, and noted that the Nevada Operations Center was activated, including emergency support functions staffed by partnering agencies. Acting Chair Luce informed the Committee that the preliminary executive summary covers the state agency effort and has been provided to the governor as an update on things highlighted as well as on lessons learned. Acting Chair Luce next discussed state agency highlights such as wraparound services with shelters, volunteers; coordination with Clark County for engine strike teams; and coordination with the Joint Information Center for messaging, among others. Acting Chair Luce also discussed the lessons learned, including the need to establish the policy group early on and a communication method between state directors and the governor level; coordinated messaging across all agencies and jurisdictions through the Joint Information Center; the importance of clarity, unity, variety, and frequency of messaging matters, as well as the need to share agency situation reports among all affected agencies for improved awareness and coordination. Acting Chair Luce indicated that DEM specifically is working on establishing interagency communications; engaging the governor's finance office early; continuing to work with and get access to the perimeter map kept up by Washoe County; and conversations with Washoe County on the standardization of evacuation verbiage within the state. Acting Chair Luce also discussed the lessons learned by the Nevada National Guard, the Nevada Division of Forestry, Nevada Department of Transportation, and the Division of Public and Behavior Health. Acting Chair Luce informed the Committee that DEM will be working with the state agencies on these lessons learned so as to improve operational effectiveness. Acting Chair Luce noted that DEM/HS had an after-action meeting on October 10 with the Nevada Operations Center staff, including all emergency and recovery support functions, and will be completing a full after-action report and improvement plan to provide to the governor by

12/12/2024.

Kelly Echeverria asked for clarification on what gaining access to the perimeter means.

Acting Chair Luce clarified by saying that it was not trying to gain access, but rather appreciation of the access to the perimeter as it was a useful tool.

**7. Emergency Plans: Important Dates, Progress, & Status**

Shari Grennan, DEM/HS presented the progress of school emergency operations plans and resort plans to the committee. Ms. Grennan first provided an overview of last year's report, noting that the Industry Plan Submission Program contains plans for schools, resort casinos, utilities, and jurisdictions, and explained that DEM/HS is the state repository that holds these plans per Nevada Revised Statute. Ms. Grennan clarified that for schools, it is the county school districts' plans that are received rather than each individual public school or public charter school, which is overseen by the State Public Charter School Authority. Ms. Grennan added that all private schools are also required to submit. Ms. Grennan explained that for resort casinos, it is based on county population versus how many sleeping rooms are at the resort, so county populations of 700,000 or more and greater than 200 rooms are required to submit a plan, and county populations of 100,000 or more with greater than 300 rooms are required to submit a plan. Ms. Grennan noted that for utilities, those required to submit are public and private entities providing water or wastewater, as well as electrical or natural gas service to 500 or more service locations that are based on a meter. Ms. Grennan next discussed the fact that DEM does provide a guide for each of those entities, and the guide can be found at [dem.nv.gov](http://dem.nv.gov) under the emergency management tab and the emergency response plans link. Ms. Grennan next discussed deadlines, beginning with schools. Ms. Grennan explained that the July due date for schools was changed in the last legislation and is now due on August 15, with a report to the superintendent of public instruction going out annually by November 15. Ms. Grennan further indicated that DEM is required to do an audit or review of school plans with a random audit, and so 20 percent of the plans are done annually over a five-year cycle. Ms. Grennan explained that this is currently year three of five for that cycle. Ms. Grennan further noted that DEM provides a legislative report January 1 annually based on the school plan reviews. Ms. Grennan next explained that resort hotels are being submitted and are due by November 1, and utilities are due at the end of the year along with jurisdictions. Ms. Grennan informed the Committee that DEM will provide the PUCN Governing Bodies of the utilities and the governor a report by February 15. Ms. Grennan explained that there are special requirements for schools and utilities along with the review plan of the schools, and because DEM has the utilities requiring a compilation list meeting, every year by June 30, the PUCN, NDEP, and Governor's Office of Energy come together to provide DEM with a list of required utilities so that DEM can then send out its annual notification. Ms. Grennan next discussed reports, beginning with school plans. Ms. Grennan indicated that for the schools that met the August 15 deadline, county school districts' compliance was 94 percent, public charter school compliance was 76 percent, and private school compliance was 82 percent, with an average of 82 percent compliance overall. Ms. Grennan explained that NDE does an excellent job of contacting schools even after the deadline to get these plans completed and noted that Superintendent Ebert will be sending out certified letters by the end of the following week for schools that are out of compliance. Ms. Grennan explained that the current status as of the 17th of October is as follows: county school districts are all in compliance; public charters are at 96 percent; private schools are at 95 percent; and total school

plans received at 96 percent. Ms. Grennan concluded her report by thanking the planning program, which includes Reino Graves, Ryan Davidson, and Heather Lafferty.

**8. Homeland Security Grant Program Definitions:**

Acting Chief, Sharon Luce, requested that Vice Chair Billy Samuels, who has been engaged in this process in the past, provided the Committee with an overview.

Vice Chair Billy Samuels explained that UASI, NRAC, and SHSP listed all projects as new the previous year, and removed the options for sustain, maintain, and enhance, which would automatically let projects go forward without the need to compete for funding. Vice Chair Samuels indicated that instead, UASI, NRAC, and SHSP all asked for everything to be competitive so as to start from scratch in terms of innovation. As such, the Vice Chair explained, come April, the UASI and NRAC are going to need to determine what kind of definitions to use, and provided examples of language such as sustained, maintained, and enhanced. Vice Chair Samuels explained that UAWG has no problem making the definitions on what they want, but these need to be signed off by NRAC.

Carolyn Levering confirmed the need for some clarity in the process, especially for newcomers trying to learn how to apply for these grants so as to make it as simple as possible.

Jeanne Freeman asked if it would be possible to bring a starting point of definitions associated with these to the next NRAC meeting to provide the Committee an opportunity to work on these or provide insight into them.

Vice Chair Billy Samuels indicated that it can easily be added the agenda for the next UAWG meeting to come up with definitions and then present to the NRAC.

Jon Bakkedahl suggested that whatever terminology is used moving forward, it be sustained and maintained between all the different bodies so that there is consistency across the board for everybody.

**9. Public Comment**

Irene Navis, Regional Pediatric Emergency Management, offered her services and expertise in terms of planning and training exercises. Ms. Navis explained that this is the fifth year of this program, and in that time, a number of items have been added to the website related to pediatric surge, including: a playbook for pediatric surge designed to assist and support healthcare coalitions as well as emergency management offices; a number of mental-health support programs; a virtual tabletop exercise toolkit developed for CBRN-related projects in terms of exercises and planning activities. Ms. Navis indicated that this toolkit is available free of charge. Ms. Navis noted her understanding that some grant requirements have been expanded to include and require pediatric considerations, and as such, offered her assistance to the Committee. Ms. Navis explained that there are a number of things that are more geared toward medical personnel, but that committee members may still find them valuable for a number of organizations. Ms. Navis concluded her comments by indicating her willingness to return and present to the committee a more detailed update on what Regional Pediatric Emergency Management does.

Kelly Echeverria requested that attachments for the meeting be sent out a minimum of a few days prior to the meeting, noting that today's attachments arrived only hours before the meeting and thus not providing Committee members enough time to thoroughly go through the documents. Ms. Echeverria further indicated that if a presentation is on an incident that occurred in a local jurisdiction, it might be beneficial to speak with the jurisdiction about the incident prior to presenting. Ms. Echeverria next formally requested that meeting minutes be read and edited by a human prior to submission to the group.

Jeanne Freeman noted that the top of the meeting screen notes that the meeting is being recorded and content is being sent to a third party. As such, Ms. Freeman noted her interest in knowing who the third party is because if it is something that is associated with AI, IT Departments may find security issues with this.

Colonel Brett Compston explained that the records are sent to an outside transcription service, which may be part of the other issues dealt with earlier in the meeting and indicated that the Committee would take a significant look at that following the meeting.

There was no additional public comment.

## **10. Adjournment**

Acting Chair Sharon Luce called for a motion to adjourn.

Bob Dehnhardt moved to adjourn the meeting.

Solome Barton seconded the motion to adjourn the meeting.

All were in favor with no opposition. Motion passed.